NEW SOUTH WALES

DEPARTMENT

OF EDUCATION

AND TRAINING



**To**: CAP School Principals and school contacts

**From**: Cathy Eddie

Early Childhood and Primary Education

Secondary Education

Technical and Further Education

Vocational Education and Training

Higher Education

Adult and Community Education

**Subject**: Staff Development Day

**Date**: 19 March, 2010

Firstly, I would like to thank all of the teachers who volunteered to run workshops for the staff development day. We have a great variety of technology sessions planned and hopefully there will be something to please everyone.

The format of the day requires those attending to choose the workshops they wish to attend. I have attached a preference sheet, with a short summary of what will be included in the workshops. I am still firming up final arrangements on some of the sessions and will send an update if there are any major changes. After each workshop, there is a maximum number and also an indication of whether the session would be most suitable for primary, secondary or both. Some sessions are 2 ½ hour workshops and some are 1 ¼ hours each. When deciding your preferences, please take note of the length of the workshops. Also, unless you have a fair knowledge of using wikis, the first of Colin Gould’s workshops is a prerequisite of the second. I can highly recommend the workshops that Colin does as being well worth a day’s commitment and each school should ensure that they have staff attending! Please include 3 preferences for each session. If there is a large demand for a particular workshop, they may be repeated.

It is also important that you indicate any special dietary requirements for the day. Participants are asked to bring a memory stick to save work and a coffee mug if required. While some water bottles will be provided, it would also be appreciated if you bring one that can be refilled.

We have tried to plan the day so that it is not necessary for you to bring laptops, but if you would like to do so, you may need to get some technical assistance in logging in to the school’s network. Some setting changes will be required, so if this is the case, please get there a bit early!

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**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- |
|  | **Preference 1** | **Preference 2** | **Preference 3** |
| Morning Session (a) |  |  |  |
| Morning Session (b) |  |  |  |
| Afternoon Session (a) |  |  |  |
| Afternoon Session (b) |  |  |  |

**Any Special dietary needs? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Do you intend to bring a laptop? \_\_\_\_\_\_\_\_\_**

**Will you need assistance in accessing the network? \_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- | --- | --- |
| **9:30am** | **Workshop A**  CHS Library | **Workshop C**  Room 8 | **Workshop K**  Room 7 | **Workshop D**  Room 3 | **Workshop I**  Room 13 |
| **11:20am** | **Workshop E**  Room 13 | **Workshop J**  Room 3 |
| **1:00pm** | **Workshop B**  CHS Library | **Workshop C**  Room 8 | **Workshop L**  Room 4 (Connected Classroom) and Dareton PS Technology Centre | **Workshop F**  Room 13 | **Workshop H**  Room 7 |
| **2:15pm** | **Workshop G**  SLC | **Workshop K (short version)**  Room 7 |

**Workshop A – Colin Gould – 2 ½ hours (Morning sessions a and b) maximum of 30. Suitable for all stages.**

**CREATING and MANAGING YOUR OWN WIKISPACE**

**WORKSHOP OUTLINE**

In this workshop participants will:

1. create their own wikispace (for themselves, family, school, class, social group etc)
2. upload pictures, sound files, word docs, powerpoints etc
3. add extra pages and links to internal and external pages
4. learn how to manage it – YOU as the Organisor of a wikispace have **Managing Rights** - others do not have these rights and will not see the options available to you as Organisor.  
   An Organisor is the ONLY one who can

* accept others as members of your wikispace
* change the name of the wikispace
* change the level of access - Public, Protected or Private
* Print, Lock, Delete, Rename or Redirect pages on the wiki (others can Print only - the same applies to files)
* change the look and colours of the wikispace

1. discuss ways of using your wikispace in the classroom
2. apply to have the wikispace unblocked for use by students.

**Workshop B – Colin Gould – 2 ½ hours (Afternoon sessions a and b) maximum of 30. Suitable for all stages, but workshop A is a prerequisite unless you have a fairly good knowledge of wikis**

**Web 2.0 Tools**

**What would a workshop entail?**

Web 2.0 Tools are introduced during the Wikispaces workshop as you require either a webpage, wikispace, Blog, Facebook, My Space or some other web-based "presence" to host these tools.  
A separate Web 2.0 Tools workshop will follow a Wikispaces one after you are confident that you and your students have "mastered" using the wikispace. By introducing them later it enables the students (and you) to concentrate on creating and building the Wikispace to be a cooperative, educational and useful site.

Tools we will explore in this workshop include – calendars, clocks, maps, Vokis, cartoons, mind maps, polls and surveys.

The fascinating thing about all these wonderful web 2.0 tools is that not only are they FREE but they are always stored on a server "somewhere in cyberspace" not on your computer taking up valuable space. This means that you don't really need your own computer any more as everything is stored "on line".  
Visit the [CAP-Chatter.wikispaces.com](http://cap-chatter.wikispaces.com) to see how some teachers have trialled some tools - many examples displayed here.

Workshop C – Jan Cook – 2 ½ hours – Max 20 – Suitable for all stages. Learn about the possibilities for learning using Kahootz in your classroom. This extremely powerful program can unleash the creative side of your students, but also requires problem solving and higher order thinking. Projects can be simple or complex and the best way to learn how it works is to have a go in this workshop!

Workshop D – Neil Plumridge – 1 ¼ hours – Max 15 – Aimed at S3-6, but suitable for all!

This workshop will explore the on-line world of maths and numeracy. Participants will explore the types of resources available to support the syllabus outcomes, including working mathematically.

Workshop E – Greg Stewart – 1 ¼ hours – Max 15 – Suitable for all stages

Comic Life is a user-friendly publishing tool that can be adapted to a variety of Key Learning Areas. The software is readily available and is highly motivational for all learners. Participants will explore the features of the program and how it can be used in the classroom.

Workshop F – Ian Purkiss – 1 ¼ hours – Max 15 – Suitable for Stages 4-6

This workshop will explore the use of wikis at Coomealla High School and the applications available on the netbook computers.

Workshop G – Phil Gee – 1 ¼ hours – Max 15 – Suitable for all stages

Technology and music are powerful partners. This workshop will explore applications that work with music. Participants will experiment with audacity and podcasting, among other programs.

Workshop H – Sandra Marziano – 1 ¼ hours – Max 15 – Aimed at ES1-S3, but suitable for all!

This workshop will explore the use of Quality Improvement Tools in the classroom and how they can be incorporated into lessons using the IWB.

**WORKSHOP OUTLINE**

* Using Notebook to explicitly deliver Quality Teaching using a variety of ‘Thinking Tools’.
* Discuss ways of using your Interactive Whiteboards as a means of delivering Quality Teaching in the classroom.
* Accessing Quality Learning Tools

Workshop I – Daryl Ward – 1 ¼ hours – Max 15 – Aimed at teachers who are beginning to explore what is available on the web!

This session will take participants on a walk through of the DET Portal and some of the applications available from this. MyPL@DET, TaLE and a myriad of other useful sections will be explored. This workshop is tailored for those less confident among us!

Workshop J – Sally Fitzalan– 1 ¼ hours – Max 15 – Suitable for all stages.

Sally has just been appointed as Connected Learning Coach through the NSP program. This workshop will focus how she can assist in this role and provide opportunities for participants to discuss the role of connected learning in their classrooms. A variety of applications will be explored.

Workshop K – Bec Spink – 2 ½ hours – Max 15 – Aimed at ES1/S1, but suitable for all!



The aim of this workshop is to provide participants with practical examples of how Interactive Whiteboards and Wikis can be utilised specifically in ES1 and S1 classrooms. Participants will learn how to effectively use a range of tools to enhance their use of technology in the classroom. Throughout the workshop participants will get hands on practice and experience in creating engaging and useful Notebooks. This workshop has been designed for K-2 teachers but the skills covered can be easily applied to all other year levels.

In this session participants will-

* Explore a range of Notebook 10 tools to enhance lesson creation
* Learn to insert Flash Files (.swf, .flv) and You Tube videos

straight into a Notebook

* Explore a number of tools from the Lesson Activity Toolkit 2.0
* Learn ways to incorporate the use of a webcam and microphone
* Learn how to make the most of a Wiki in a ES1 / S1 setting

Workshop L – Daryl Ward/Sally Fitzalan – 2 1/2 hours – Max 20 – Suitable for all stages

Participants in this workshop will experience learning delivery via video conference. Half of the group will travel to Dareton Public School, while the other half will remain at CHS. Using the VC facilities and Bridgit, participants will find out about how to use VC and Bridgit and how it could be used in a classroom setting. Daryl and Sally will also deliver some of the information shared in previous workshops using this model.